

## Quick Formatting and Print Guidelines for Large Print Readers

<b>Left-Justify</b>	<input type="radio"/>
<b>1" inch margins</b>	<input type="radio"/>
<b>18 pt Type Font</b>	<input type="radio"/>
<b>Plain, Clear Font</b>	<input type="radio"/>
<b>Bold All Text</b>	<input type="radio"/>
<b># All Pages at Top or Bottom LEFT Side</b>	<input type="radio"/>
<b>Describe all Graphics; Do Not Print Graphics</b>	<input type="radio"/>
<b>Use Off-White, non-glossy Paper</b>	<input type="radio"/>
<b>Use 8 ½ by 11 in Size Paper</b>	<input type="radio"/>



**Coalition of Persons  
with Disabilities**

Newfoundland and Labrador